

# City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, July 10, 2024 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Charles "Chuck" Lawson at 6:00 pm.

Roll call was taken. Council members present were Rachel Wolter, Lance Kuehl, Mike Schmelzer, Chad Schmelzer and Bill Rademacher.

M/S M Schmelzer/Rademacher To approve consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

## Claims

Check	Vendor	Amount	Description
016929	ALLIANT ENERGY	\$ 193.33	UTILITY
016931	WINDRIDGE IMPLEMENT	\$ 40.07	PW SUPPLIES
016932	RICOH USA INC	\$ 84.47	COPIES
016936	ACCESS	\$ 93.11	LIBRARY
016937	ALLEN VERNON & HOSKINS PLC	\$ 3,179.51	LEGAL FEES
016938	BAKER & TAYLOR	\$ 82.04	LIBRARY
016939	CENGAGE LEARNING INC/GALE	\$ 159.46	LIBRARY
016940	CENTER POINT LARGE PRINT	\$ 95.88	LIBRARY
016941	COMELEC SERVICES INC	\$ 317.98	SIREN
016942	DEMCO	\$ 192.26	LIBRARY
016943	ETHAN KOEHN CONSTRUCTION	\$ 7,690.00	FIRE HYDRANT
016944	GARNAVILLO CEMETERY ASSOC	\$ 30.03	DISTRIBUION
016945	GARNAVILLO PUBLIC LIBRARY	\$ 68.00	PETTY CASH
016946	IOWA LAW ENFORCEMENT ACADEMY	\$ 150.00	VAN HORN
016947	RADEMACHER, LINDA	\$ 69.73	SUPPLIES
016948	SANDRY FIRE SUPPLY LLC	\$ 2,544.79	SUPPLIES
016949	SCHUMANN REPAIR LLC	\$ 578.08	1985 CHEV D30
016959	ALLIANT ENERGY	\$ 190.24	UTILITY
016960	ALPINE COMMUNICATIONS	\$ 71.95	UTILITY
016961	EUROFINS ENVIRONMENT TESTING	\$ 585.04	TESTING
016962	FEHR GRAHAM	\$ 5,030.32	CROSSWALK
016963	FISK FARM & HOME	\$ 233.96	PW SUPPLIES
016964	GUTTENBERG PRESS	\$ 204.94	PUBLICATIONS
016965	HAWKINS WATER TREATMENT	\$ 187.19	CHEMICALS
016966	IDNR WATER SUPPLY	\$ 83.71	ANNUAL

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016967	IHDE S	\$ 230.10	FUEL
016968	IOWA ONE CALL	\$ 26.10	LOCATES
016969	IOWA PRISON INDUSTRIES	\$ 394.57	NEWSLETTER
016970	KLUESNER CONSTRUCTION INC	\$ 500.00	WOOD CHIPS
016971	KLUESNER SANITATION LLC	\$ 4,754.56	SERVICE
016972	MICROBAC/KEYSTONE LABORATORIES INC	\$ 47.50	TESTING
016973	NUTRIEN AG SOLUTIONS INC	\$ 75.00	PW SUPPLIES
016974	PETTY CASH - CITY	\$ 66.40	EUROFINS
016975	SCHUMANN REPAIR LLC	\$ 92.07	1996 INT'L DUMP
016976	THREE RIVERS FS CO	\$ 747.26	FUEL
01044E	FISK FARM & HOME	\$ 169.98	EQUIPMENT
01045E	IPERS	\$ 2,550.98	CONTRIBUTIONS
01046E	ALLIANT ENERGY	\$ 5,838.50	ELECTRICITY
01048E	COMMUNITY SAVINGS BANK	\$ 25,615.37	LOAN
01049E	WELLMARK	\$ 4,026.74	PREMIUMS
01050E	AFLAC	\$ 153.12	PREMIUMS
01051E	POSTMASTER	\$ 15.24	POSTAGE
01052E	INTERNATIONAL CODE COUNCIL	\$ 86.32	CODE
01053E	US CELLULAR	\$ 191.02	PHONES
01054E	POSTMASTER	\$ 277.80	POSTAGE
01055E	AMAZON.COM	\$ 112.78	SUPPLIES
01056E	BLACK HILLS ENERGY	\$ 394.04	UTILITY
01058E	ALPINE COMMUNICATIONS	\$ 855.97	UTILITY
01059E	INTERNAL REVENUE SERVICE	\$ 3,937.02	WITHHOLDINGS
01060E	COMELEC SERVICES INC	\$ 10.00	ROUTER
01061E	COMELEC SERVICES INC	\$ 10.00	ROUTER
01062E	WELLMARK	\$ 4,026.74	PREMIUMS
01063E	AFLAC	\$ 153.12	PREMIUMS
01064E	US CELLULAR	\$ 191.02	UTILITY

# City of Garnavillo

## Treasurer Report

	Jun-24	Money Market	Checking	Outstanding	Petty Cash
General		\$ 706,277.10	\$ 530,466.53	\$13,996.79	\$150
Road Use Tax			\$ 140,235.45	\$ 9,383.10	
Employee Benefit			\$ 42,551.32		
Emergency			\$ 6,498.59		
TIF			\$ 4,738.25		
Urban Renewal			\$ 13,144.72		
Debt Service			\$ 19,507.14		
Capital Project	\$ 158.46		\$ 361,821.84		
Storm Water Utility	\$ 35,969.06		\$ 73,751.94		
Water	\$ 404,162.85		\$ 164,060.60	\$ 57.39	\$100
Water Sinking			\$ (51,740.74)		
Sewer	\$ 778,319.55		\$ 272,226.91		
		\$1,924,887.02	\$1,577,262.55	\$23,437.28	\$250

## FY24 JUN Expenses Budget vs YTD

	Budget	YTD	Budget	YTD
	General Fund		Special Revenue Funds	
Public Safety	\$147,425	\$117,506.50	\$ 15,425	\$ 7,475.00
Public Works	\$117,725	\$121,274.88	\$161,725	\$ 95,460.30
Health & Social Services	\$ 1,500			
Culture & Recreation	\$ 73,580	\$ 79,963.19	\$ 9,375	\$ 7,705.37
Comm & Economic Development	\$ 5,500	\$ 1,813.00		\$ 4,000.00
General Government	\$133,400	\$128,983.52	\$ 10,775	\$ 13,776.44
Transfers			\$ 6,041	
Debt Service	\$ 36,949	\$ 36,675.00		
Capital Project	\$ 53,400	\$ 18,019.70		
Business Type Activities	\$417,168	\$418,110.22		

## FY24 JUN Revenue Budget vs YTD

	Budget	YTD	Budget	YTD
	General Fund		Special Revenue Funds	
Property Taxes	\$239,358	\$269,001.01	\$ 43,941	\$ 51,902.89
Other City Taxes	\$145,000	\$151,401.54		
Licenses & Permits	\$ 1,020	\$ 876.25		
Use of Money & Property	\$ 10,025	\$ 18,130.85		
Intergovernmental	\$ 87,203	\$ 83,911.38	\$102,032	\$ 95,740.55

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Charges for Fees & Services	\$ 74,000	\$ 64,917.78		
Miscellaneous	\$ 1,675	\$ 4,047.13		
Transfers				\$ 20,466
		<u>Debt Fund</u>	<u>Proprietary Funds</u>	
Property Taxes	\$ 36,949	\$ 37,020.86		
Use of Money & Property		\$ 150.00	\$ 5,300	\$ 21,980.64
Intergovernmental	\$ 2,537	\$ 95.40		\$ 66.00
Charges for Fees & Services			\$506,600	\$479,599.76
Miscellaneous				\$ 2,811.59
Transfers			\$ 50,568	

## Citizen Comments

Ian Zahren, an independent candidate for Iowa House District 64 addressed council regarding his campaign, he handed out business cards and invited everyone to his meet and greet in the Garnavillo City Park.

Residents asked council to consider moving citizen comments to the end of the agenda so they have a place to ask their questions on the agenda items after they have been discussed. City Administrator/Clerk Atkinson explained that the citizen comments are really for non-agenda items that residents want to discuss and that the council usually allows them to speak on all agenda items.

Residents also asked about minutes not being on KCTN, City Administrator/Clerk Atkinson stated she sends them but will check to make sure she is sending it to the right email address.

## Old Business

None

## New Business

### 23-1047 Pedestrian Signal Crossing Project Contract Change Order #1, \$280.00

Engineer Sam Ertl presented the contract change order, explaining that the contractor uncovered the remains of an abandoned fire hydrant that needed to be removed.

M/S C Schmelzer/Wolter To approve Resolution 2024-48 A resolution approving Contract Change Order #1, \$280.00 for the Pedestrian Signal Crossing Project.

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Roll call

Aye: Rademacher, C Schmelzer, Kuehl, M Schmelzer, Wolter

Nay: None

Absent: None

Abstention: None

## 23-1047 Pedestrian Signal Crossing Project Partial Pay Estimate #1, \$31,853.36

M/S M Schmelzer/C Schmelzer To approve Resolution 2024-49 A resolution approving partial pay estimate #1, \$31,853.36 for the Pedestrian Signal Crossing Project.

Roll call

Aye: C Schmelzer, Kuehl, M Schmelzer, Wolter, Rademacher

Nay: None

Absent: None

Abstention: None

## City Policy | Fees: Mowing, Weed Trimming & Snow/Ice Removal

City Administrator/Clerk explained that the rates had not been reviewed or updated since 2008 and it was time.

M/S M Schmelzer/Kuehl To approve Resolution 2024-50 a resolution approving the Mowing, Weed Trimming & Snow/Ice Removal Fees Policy.

Roll call

Aye: Kuehl, M Schmelzer, Wolter, Rademacher, C Schmelzer

Nay: None

Absent: None

Abstention: None

Work Sessions: 07/31/2024 & 10/30/24

City Administrator/Clerk Atkinson explained that she would like to start having work session so council is able to work on future plans and budget items.

M/S Rademacher/Kuehl To approve a motion setting the date for a work session on Wednesday, October 30, 2024 at 6 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

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## Engineer's Report

Engineer Ertl offered to help out with project planning at the work sessions.

## Attorney Report

### Nuisance Properties

Attorney Kruse reported on the current nuisances.

Dog at Large: The judge has made a decision, they have been fined \$750.00 and have to be in compliance within 30 days and must maintain it for two years or they will be in contempt of court. A letter will be sent to adjacent property owners.

Dog Bite: The case has been continued until July 22<sup>nd</sup>, and the witness has been notified. Kruse stated that as long as the witness is still willing to appear and testify.

301 W Oak St: Attorney Kruse explained to council that we are waiting for the report from the inspector, she stated that she will reach out to him and see if she can get it by the end of the week.

## Department Reports

City Administrator/Clerk Atkinson provided her report in the packet.

Library Director Wolter provided her report in the packet.

Chief of Police Van Horn provided his report in the packet

Public Works Superintendent Schroyer provided council with his report, he stated that the 4<sup>th</sup> of July was very successful. Schroyer asked council to consider having the boosters take over the garbage and no parking signs. Council discussed and decided that a couple of them will meet with the boosters and start discussions.

## Council Comment

Council Member Rademacher asked about the repairs made to the curb in front of City Hall and Kuehl Insurance, he wanted to know who authorized it and how much it was going to cost. Mayor Lawson stated that he did and that he didn't think there was going to be a cost, it is experimental and he doesn't know if it will work long term. Rademacher stated that this should have been

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discussed with council and next time he would appreciate a heads up so he has answers for residents when they ask.

## Mayor's Report

None

## Closed Session

None

M/S Rademacher/Wolter To adjourn at 7:05 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

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Charles "Chuck" Lawson, Mayor

ATTEST

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Melissa Atkinson, City Administrator/Clerk