

# City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, June 12, 2024 at 6:00 pm at the Community Center, 106 W Niagara St, Garnavillo.

The meeting was called to order by Mayor Charles “Chuck” Lawson.

Roll call was taken. Council members present were Lance Kuehl, Bill Rademacher, Chad Schmelzer, M Schmelzer, Rachel Wolter.

Pledge of Allegiance was recited.

M/S C Schmelzer/Rademacher To approve the consent agenda, contingent upon receipt of completed paperwork from Speede Shop for their IABD Tobacco License. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

## Claims

Check	Vendor	Description	Amount
001028E	ALPINE COMMUNICATIONS	LIBRARY	\$67.04
001037E	ALPINE COMMUNICATIONS	PHONES	\$864.97
001038E	BLACK HILLS ENERGY	UTILITY	\$602.77
001039E	IOWA FINANCE AUTHORITY	SRF	\$11,450.00
001040E	IOWA FINANCE AUTHORITY	SRF	\$20,099.37
001041E	COMELEC SERVICES INC	ROUTER	\$10.00
001042E	COMELEC SERVICES INC	ROUTER	\$10.00
001043E	COMMUNITY SAVINGS BANK	BOND	\$22,437.50
001044E	FISK FARM & HOME	EQUIPMENT	\$169.98
016899	CENGAGE LEARNING INC/GALE	LIBRARY	\$78.72
016900	CENTER POINT LARGE PRINT	LIBRARY	\$95.88
016901	CLAYTON COUNTY REGISTER	LIBRARY	\$48.00
016902	DEMCO	LIBRARY	\$166.18
016903	JUNIOR LIBRARY GUILD	LIBRARY	\$77.00
016904	QUILL CORP	LIBRARY	\$67.15
016905	WOLTER HEATING, PLUMBING &	LIBRARY	\$55.00
016906	WOLTER, JUNE	LIBRARY	\$408.12
016907	B & M ELECTRIC LLC	WELL #2	\$1,142.44
016908	BANYON DATA SYSTEMS	SOFTWARE	\$1,680.00
016909	EUROFINS ENVIRONMENT TESTING	WASTEWATER	\$585.04
016910	FASSBINDERS SMALL ENGINES	PW SUPPLIES	\$668.14
016911	FEHR GRAHAM	SIGNAL CROSSING	\$2,178.50

# City of Garnavillo

016912	GARNAVILLO CEMETERY ASSOC	DISTRIBUTION	\$920.85
016913	GARNAVILLO COMMUNITY BOOSTERS	4TH OF JULY	\$5,000.00
016914	GARNAVILLO MILL	FLAGS	\$90.80
016915	GUTTENBERG PRESS	PUBLICATIONS	\$611.85
016916	HAWKINS WATER TREATMENT	WATER	\$298.39
016917	HOGAN HANSEN	EXAM	\$5,777.80
016918	IHDE S	FUEL	\$262.15
016919	KLUESNER SANITATION LLC	TRASH/RECYCLE	\$4,739.84
016920	KUEMPEL HARDWARE	PW SUPPLIES	\$83.96
016921	MARC	SUPPLIES	\$456.21
016922	MEUSER LUMBER-GUTTENBERG	SUPPLIES	\$500.53
016923	MICROBAC/KEYSTONE LABORATORIES INC	WATER	\$47.50
016924	POSTMASTER	BOX RENT	\$64.00
016925	SCHMITZ JANITORIAL SUPPLY	SUPPLIES	\$206.45
016926	THE SHRED MASTER	SHREDDING	\$96.60
016927	THREE RIVERS FS CO	FUEL	\$721.46
016929	ALLIANT ENERGY	UTILITY	\$193.33
016930	VOID		
016931	WINDRIDGE IMPLEMENT	HUSTLER	\$40.07
016932	RICOH	COPIES	84.47

## Treasurer Report

### FY24 MAY Expenses Budget vs YTD

	Budget	YTD	Budget	YTD
	General Fund		Special Revenue Funds	
Public Safety	\$147,425	\$109,878.00	\$ 15,425	\$ 3,518.73
Public Works	\$117,725	\$112,713.56	\$161,725	\$ 80,606.13
Health & Social Services	\$ 1,500			
Culture & Recreation	\$73,580	\$ 67,936.22	\$ 9,375	\$ 6,537.04
Community & Economic Development	\$ 5,500	\$ 1,813.00		\$ 4,000.00
General Government	\$133,400	\$119,877.90	\$ 10,775	\$12,784.06
9100-Transfers			\$ 6,041	
			Debt Fund	Capital Project Fund
200-7010 Debt Service	\$36,949	\$ 2,787.50		
301-7500 Capital Project			\$ 53,400	\$15,841.20
			Proprietary Funds	
Business Type Activities	\$518,304	\$276,935.57		

### FY24 MAY Revenue Budget vs YTD

# City of Garnavillo

	Budget	YTD	Budget	YTD
	General Fund		Special Revenue Funds	
Property Taxes	\$239,358	\$269,001.01	\$ 43,941	\$ 51,902.89
Other City Taxes	\$145,000	\$151,401.54		
Licenses & Permits	\$ 1,020	\$ 876.25		
Use of Money & Property	\$ 10,025	\$ 18,130.85		
Intergovernmental	\$ 87,203	\$ 83,911.38	\$102,032	\$ 95,740.55
Charges for Fees & Services	\$ 74,000	\$ 64,917.78		
Miscellaneous	\$ 1,675	\$ 4,047.13		
Transfers			\$ 20,466	
	Debt Fund		Proprietary Funds	
Property Taxes	\$ 36,949	\$ 37,020.86		
Use of Money & Property		\$ 150.00	\$ 5,300	\$ 21,980.64
Intergovernmental	\$ 2,537	\$ 95.40		\$ 66.00
Charges for Fees & Services			\$506,600	\$479,599.76
Miscellaneous				\$ 2,811.59
Transfers			\$ 50,568	

**Citizen Comments**

None

**Old Business**

None

**New Business**

Meier Addition Lots, Christianson

Christianson’s addressed the council regarding their interest in the lots for sale in the Meier Addition/Adams St. The mayor, council and staff discussed the options and answered their questions.

Resolution 2022-27 Amendment Well Maintenance

PWS Schroyer explained to council that the cost increases unavoidable due to the delay in the work.

# City of Garnavillo

M/S M Schmelzer/Wolter To approve Resolution 2024-41 A resolution approving the revision of Resolution 2022-27 A resolution approving the proposal from Northway Well and Pump Co to do well maintenance on both wells increasing the not to exceed amount to \$13,132.91 for Well #2 maintenance.

## Roll Call

Aye: Rademacher, C Schmelzer, M Schmelzer, Wolter, Kuehl

Nay: None

Absent: None

Abstention: None

## Resolution 2024-24 Amendment Well Repairs

PWS Schroyer stated that during the well repairs have been completed but the city incurred some unexpected costs. He stated that they are having issues with the pump and that he is working with Northway to get the issues worked out.

M/S Wolter/Kuehl To approve Resolution 2024-42 A resolution approving the revision of Resolution 2024-24 A resolution approving the proposal from Northway Well and Pump Co to make repairs to Well #2.

## Roll Call

Aye: C Schmelzer, M Schmelzer, Wolter, Kuehl, Rademacher

Nay: None

Absent: None

Abstention: None

## FY25 Wages

City Administrator/Clerk Atkinson explained that Mayor Lawson and PWS Schroyer have completed the annual review and Mayor Lawson discussed the proposed increases with the Personnel Committee.

M/S Wolter/M Schmelzer To approve Resolution 2024-43 A resolution setting wages for FY25 City of Garnavillo employees.

## Roll Call

Aye: M Schmelzer, Wolter, Kuehl, Rademacher, C Schmelzer

Nay: None

Absent: None

Abstention: None

## Ordinance 01-2024 Chapter 53 International Property Maintenance Code – First Read

# City of Garnavillo

Attorney Kruse explained that we have obtained the most recent copy of the International Property Maintenance Code and in their packet is an ordinance to approve it.

M/S C Schmelzer/M Schmelzer To approve the first read of Ordinance 01-2024 Chapter 53 International Property Maintenance Code.

Roll Call

Aye: Wolter, Kuehl, Rademacher, C Schmelzer, M Schmelzer

Nay: None

Absent: None

Abstention: None

M/S C Schmelzer/M Schmelzer To suspend the rules and approve Ordinance 01-2024 Chapter 53 International Property Maintenance Code on the first read.

Roll Call

Aye: Kuehl, Rademacher, C Schmelzer, M Schmelzer, Wolter

Nay: None

Absent: None

Abstention: None

## FY24 Year-end Transfers

City Administrator/Clerk explained the resolution is to approve the necessary fiscal year-end transfers as budgeted and the transfers from savings to checking.

M/S M Schmelzer/Rademacher To approve Resolution 2024-44 A resolution to approve year end budget transfers for FY24.

Roll Call

Aye: C Schmelzer, Wolter, Rademacher, M Schmelzer, Kuehl

Nay: None

Absent: None

Abstention: None

## CCDG 2025 Marketing Funding Support Pledge, \$235.00

City Administrator/Clerk Atkinson explained that the Clayton County Development Group sent a letter requesting support for the 2025 marketing campaign. She explained that we do have the monies in the budget for this item.

# City of Garnavillo

M/S Kuehl/M Schmelzer To approve Resolution 2024 A resolution approving the Clayton County Development Group support request for the 2025 Clayton County Marketing Campaign, \$235.

## Roll Call

Aye: Kuehl, C Schmelzer, Wolter, Rademacher, M Schmelzer

Nay: None

Absent: None

Abstention: None

## Engineer Report

Engineer Ertl provided council with an update on the pedestrian crosswalk, construction has been completed for the most part but they won't be up and running until after the 4<sup>th</sup>.

Trip hazards will be addressed before the 4<sup>th</sup>.

## Attorney Report

### Nuisance Properties

Nuisance property is waiting for inspection.

Currently working on two dog cases. They have 20 days to reply.

## Department Reports

PD: Chief Van Horn written report was provided to council in the packet.

PW: June 20<sup>th</sup> TV commercial filming in town. Hydrant has been installed by St Paul's. PWS Schroyer talked to contractors regarding broken sidewalk panels in the park and let council know that the street sweeper back up and running.

FD: Fire Department Representative Jeff Hoeger stated that the Fire Association is going to put \$60,000 towards the purchase of the new truck. He stated that they would like to order the truck January 2025, the most recent cost estimate is \$285,200. He also stated that they are applying for grants to help cover the remaining balance.

Library Director Wolter written report was provided to council in the packet.

City Administrator/Clerk Atkinson written report was provided to council in the packet.

# City of Garnavillo

## Council Comments

Council Member Rademacher stated that he has received compliments about the police presence in town and that they are very thankful.

## Mayor's Report

None

## Closed Session

None

M/S M Schmelzer/Wolter To adjourn at 6:57 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

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Charles "Chuck" Lawson, Mayor

Attest:

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Melissa Atkinson, City Administrator/Clerk