

# City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, May 8, 2024 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Charles “Chuck” Lawson.

Roll call was taken. Council members present were Lance Kuehl, Bill Rademacher, Chad Schmelzer, M Schmelzer, Rachel Wolter

Pledge of Allegiance was recited.

M/S M Schmelzer/Rademacher To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

## Claims

Check	Vendor	Description	Amount
016846	A & J PETERSBURG AGENCY	PREMIUMS	\$ 947.00
001018E	AFLAC	PREMIUMS	\$ 153.12
016841	AFTER PROM COMMITTEE	CONTRIBUTION	\$ 50.00
016847	ALLIANT ENERGY	UTILITY	\$ 606.26
001001E	ALLIANT ENERGY	UTILITY	\$ 5,252.01
001019E	ALPINE COMMUNICATIONS	PHONE	\$ 857.62
001020E	ALPINE COMMUNICATIONS	LIBRARY	\$ 66.69
001006E	BADGE & WALLET	PD	\$ 93.74
016848	BADGER METER	READS	\$ 31.60
016881	BADGER METER	METERS	\$ 331.60
016849	BARCO MUNICIPAL PRODUCTS	PW SUPPLIES	\$ 285.27
000995E	BLACK HILLS ENERGY	UTILITIES	\$ 1,105.25
001021E	BLACK HILLS ENERGY	UTILITY	\$ 1,126.04
016850	BODENSTEINER IMPLEMENT	MOWER	\$ 103.46
016882	BODENSTEINER IMPLEMENT	MOWER	\$ 22.97
016851	BRINKS TREE SERVICE LLC	PARK	\$ 6,500.00
016852	CENGAGE LEARNING INC/GALE	LIBRARY	\$ 99.72
016853	CENTER POINT LARGE PRINT	LIBRARY	\$ 95.88
016854	COMELEC SERVICES INC	SIREN	\$ 269.00
001022E	COMELEC SERVICES INC	ROUTER	\$ 10.00
001023E	COMELEC SERVICES INC	ROUTER	\$ 10.00
016855	DSG	HYDRANT	\$ 922.12
016856	EUROFINS ENVIRONMENT TESTING	WASTE WATER	\$ 605.04
016857	FEHR GRAHAM	WWTP	\$ 4,641.70
016858	GARNAVILLO AUTO & TIRE	CITY SIGN	\$ 410.71
016859	GARNAVILLO CEMETERY ASSOC	DISTRIBUTION	\$ 4,029.40
016860	GARNAVILLO FIREMENS ASSOC	BUNKER GEAR	\$ 17,345.00
016861	GARNAVILLO MILL	FLAG	\$ 63.00

# City of Garnavillo

016862	GUTTENBERG PRESS	PUBLICATIONS	\$ 491.60
016863	HAWKINS WATER TREATMENT	WATER	\$ 242.25
016864	IAMU	PUBLIC WORKS	\$ 422.00
016865	IHDE S	PUBLIC WORKS	\$ 507.70
001010E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 4,165.38
016883	IOWA PRISON INDUSTRIES	SIGNS	\$ 136.20
001007E	IPERS	RETIREMENT	\$ 2,518.75
001016E	IPERS	RETIREMENT	\$ 2,701.40
016866	J & C OVERHEAD DOORS	SHOP DOOR	\$ 1,099.04
016867	KLUESNER SANITATION LLC	TRASH/RECYCLE	\$ 4,739.84
016868	KUEMPEL HARDWARE	PARK	\$ 50.86
016869	LAWSON, CHARLES & ANGELA	P&Z TRAINING	\$ 191.64
016870	MEYER, LYNDON	CITY SIGN	\$ 361.72
016871	MICROBAC	WATER	\$ 17.50
016872	MIDWEST BREATHING AIR LLC	FIRE DEPT	\$ 716.69
001026E	NORBYS FARM FLEET	PW SUPPLIES	\$ 235.27
000999E	POSTMASTER	POSTAGE	\$ 9.41
001005E	POSTMASTER	BACT SAMPLE	\$ 30.65
001008E	POSTMASTER	POSTAGE	\$ 227.00
001009E	POSTMASTER	POSTAGE	\$ 13.15
016873	PRESS PRINTS	UNIFORMS	\$ 305.00
016874	QUILL CORP	LIBRARY	\$ 244.09
016875	RADEMACHER, LINDA	COMMUNITY CENTER	\$ 21.67
016876	SCHUMANN REPAIR LLC	12V BATTERY	\$ 392.55
016884	SCHUMANN REPAIR LLC	CITY SIGN	\$ 410.71
016877	SWEEPER SERVICES LLC	REPAIR	\$ 1,693.10
016878	THREE RIVERS FS CO	FUEL	\$ 796.68
001011E	TREASURER STATE OF IOWA	SALES TAX	\$ 197.09
001012E	TREASURER STATE OF IOWA	SALES TAX	\$ 222.69
001013E	TREASURER STATE OF IOWA	WATER EXCISE TAX	\$ 462.04
001014E	TREASURER STATE OF IOWA	WATER EXCISE TAX	\$ 1,078.66
001015E	TREASURER STATE OF IOWA	WATER EXCISE TAX	\$ 1,245.79
001024E	US CELLULAR	PHONES	\$ 191.20
016879	VAN HORN, ERIC	KEYS	\$ 24.76
001000E	WEEBLY.COM	WEBSITE	\$ 154.08
001025E	WELLMARK	PREMIUMS	\$ 4,026.74
016880	WOLTER, JUNE	LIBRARY	\$ 217.69

## Treasurer Report

### FY24 APR Expenses Budget vs YTD

	Budget	YTD	Budget	YTD
	General Fund		Special Revenue Funds	
Public Safety	\$147,425	\$106,948.44	\$ 15,425	\$ 3,159.57
Public Works	\$117,725	\$109,860.87	\$161,725	\$ 79,105.30
Health & Social Services	\$ 2,500			

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Culture & Recreation	\$73,580	\$ 64,992.35	\$ 9,375	\$ 6,083.99
Community & Economic Development	\$ 5,500	\$ 1,813.00		\$ 4,000.00
General Government	\$133,400	\$117,224.98	\$ 10,775	\$11,780.31
9100-Transfers			\$ 6,041	
		Debt Fund	Capital Project Fund	
200-7010 Debt Service	\$36,949	\$ 2,787.50		
301-7500 Capital Project			\$ 53,400	\$13,700.00
		Proprietary Funds		
Business Type Activities	\$467,736	\$264,942.97		

FY24 APR Revenue Budget vs YTD				
	Budget	YTD	Budget	YTD
	General Fund		Special Revenue Funds	
Property Taxes	\$230,296	\$238,418.47	\$ 43,941	\$ 43,390.87
Other Taxes	\$ 14,000	\$ 11,120.27		
Other City Taxes	\$145,000	\$141,875.43		
Licenses & Permits	\$ 1,020	\$ 826.25		
Use of Money & Property	\$ 9,875	\$ 16,754.72		
Intergovernmental	\$ 87,203	\$ 75,074.73	\$102,032	\$ 87,051.44
Charges for Fees & Services	\$ 74,000	\$ 58,964.05		
Miscellaneous	\$ 1,675	\$ 4,023.13		
Transfers	\$ 20,466			
		Debt Fund	Proprietary Funds	
Property Taxes	\$ 34,412	\$ 33,970.01		
Use of Money & Property		\$ 150.00	\$ 5,300	\$ 19,859.16
Intergovernmental	\$ 2,537	\$ 95.40		\$ 66.00
Charges for Fees & Services			\$506,600	\$438,522.41
Miscellaneous				\$ 2,811.59
Transfers			\$ 50,568	

## Citizen Comments

Garnavillo Economic Industrial Development Commission Representative Kuehl spoke to the council regarding the Garnavillo Economic Development meeting they had on May 6, 2024. He stated that they are going to work on a new strategic plan for the City of Garnavillo and have scheduled their next meeting for Tuesday, May 28, 2024.

# City of Garnavillo

## Public Hearing

### FY24 Budget Amendment #1

The FY24 Budget Amendment #1 Public Hearing was opened by Mayor Lawson at 6:03 pm. City Administrator/Clerk Atkinson provided a brief explanation for the amendment: purchase of a new snowplow and increased property tax distributions. There were no citizen comments, no council comments and no comments were received in the clerk's office. The public hearing closed at 6:04 pm.

M/S Wolter/Kuehl To approve Resolution 2024-38. A resolution approving FY24 Budget Amendment #1.

#### Roll call

Aye: C Schmelzer, M Schmelzer, Wolter, Kuehl, Rademacher

Nay: None

Absent: None

Abstention: None

## Old Business

### PD Equipment: New Squad

Chief of Police Van Horn addressed the council regarding the quote received from Meyer Collision.

Council Member M Schmelzer would like to proceed with the repairs and doesn't feel purchasing a new squad is necessary.

Council Member Rademacher asked Chief Van Horn about the current issues with the squad.

Council Member Kuehl stated with more coverage it will necessary to have a reliable squad.

M/S Rademacher/Wolter To approve Resolution 2024-39. A resolution to approve the purchase of a new squad and to sell old squad by sealed bid after the new squad is up and running.

#### Roll Call

Aye: Wolter, Kuehl, Rademacher

Nay: M Schmelzer, C Schmelzer

Absent: None

Abstention: None

# City of Garnavillo

## New Business

### Guttenberg Community Resource Center Presentation

Kay Vifian provided council with a brief history on the resource center and the plans for the new space. She explained that they are visiting neighboring communities and organizations to solicit contributions to help pay for the building costs not covered by the grant.

### PD: Reserve Officer Wage

City Administrator/Clerk Atkinson explained that this agenda item was added this month at the request of the council to address the discrepancy in wages between the new hires and current employees.

M/S M Schmelzer/C Schmelzer To approve Resolution 2024-40. A resolution setting wages for Garnavillo Reserve Officer Ken Hoeger

Roll call

Aye: Wolter, Kuehl, Rademacher, C Schmelzer, M Schmelzer

Nay: None

Absent: None

Abstention: None

### 2024 Cash Management Exposure Limit: CSB

City Administrator/Clerk Atkinson explained that this is an annual request from Community Savings Bank.

M/S M Schmelzer/Rademacher To approve Resolution 2024-41. A resolution for banking purposes.

Roll Call

Aye: Kuehl, C Schmelzer, Wolter, Rademacher, M Schmelzer

Nay: None

Absent: None

Abstention: None

### Street Light Removal: E Chestnut St

City Administrator/Clerk Atkinson explained that after confirming with PWS Schroyer and Reserve Officer Hoeger there is a pole with a light that is not working near the Oak Street apartments. She stated that she spoke to Alliant and they are going to fix it and once the resolution is approved they will remove the one on E Chestnut St.

# City of Garnavillo

M/S M Schmelzer/Rademacher To approve Resolution 2024-42. A resolution approving the removal of a street light in the 200 block of E Chestnut St.

## Roll Call

Aye: Schmelzer, Wolter, Rademacher, M Schmelzer, Kuehl

Nay: None

Absent: None

Abstention: None

## ROW Tree Removal: 307 S Monroe St

City Administrator/Clerk Atkinson explained that she received a request from the homeowner, she wanted to know if the council would pay for 50% of the costs they incurred last summer to remove two trees they had removed since they were on the property line.

Council discussed and determined that since the trees were removed prior to the council adopting the Municipal Tree Removal Policy that they were not going to take any action because they don't want to open the door for other claims.

## Engineer Report

Engineer Sam Ertl was not in attendance, his written report was provided to council.

## Attorney Report

### Nuisance Properties

Attorney Kruse provided council with an update on nuisance property. Kruse explained the issues we have been having with the International Code Council regarding the International Property Maintenance Code Ordinance.

A resident asked about other properties in town that need work. Mayor Lawson stated that we are working on a new process.

## Department Reports

PD: Chief Van Horn written report was provided to council in the packet.

PW: PWS Schroyer provided council with several updates.

Crosswalks ~ Schroyer stated that the crosswalks will be painted before Memorial Day.

# City of Garnavillo

Hydrants ~ The leaking hydrant and the one damaged in an accident this winter have been replaced.

Park ~ The park bathrooms have been opened for the summer.

Street Signs ~ The signs damaged in an accident this winter have been replaced.

Trees ~ Brink's has completed the removal of the diseased/damaged trees per their 2024 contract. Schroyer stated that they have recommended three additional trees for removal.

Water ~ The well repairs have been completed and we are waiting for test results before going live.

Mayor Lawson asked about repairing the curb on Main St and if there was a plan. Schroyer explained that they need to be pinned so they don't fall out but he will look into it.

FD: Department Representative Jeff Hoeger addressed the council regarding the budget for the new fire truck. City Administrator/Clerk Atkinson explained that when the new truck was discussed at the budget session it was in the 3/5 plan so we have upped the amount of set aside each year. Atkinson also explained that once the building is paid for city may be able to continue to use the franchise fees for the department but she will have to look into it. She also stated that if the council would like to put more money aside in the budget it will have to be taken from other department and that the additional \$30,000 budgeted this year was taken from EMS, PD and PW. Hoeger asked if there are grants available, Atkinson stated that she would look for some.

Library: Director Wolter written report was provided to council in the packet.

City Administrator/Clerk: Atkinson's written report was provided to council in the packet.

## Council Comments

None

## Mayor's Report

None

# City of Garnavillo

## Closed Session

None

M/S M Schmelzer/Rademacher To adjourn at 7:29 pm. Aye: 5 Nay: 0 Absent: 0 Abstention:0

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Charles "Chuck" Lawson, Mayor

Attest:

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Melissa Atkinson, City Administrator/Clerk